Germantown High School Honor Code

**I pledge to take pride in my work, model and encourage integrity, and focus on learning rather than grades.**

**Academic Integrity**- making the right decisions in regard to learning and committing one’s self to actively and honestly participate in his/her own learning

**Collaboration**: working with others to equally complete tasks a teacher has specifically assigned for a group

**Academic Dishonesty**- intended or unintended participation in activities that misrepresent one’s true academic ability

**Honor Code Infractions**:

* **cheating**: attempting to deceive or mislead a teacher and/or administrator in any manner; using or attempting to use unauthorized materials, people, or actions for grade betterment; copying without authorization from teacher
* **collusion/unauthorized collaboration**: working with others to complete individually assigned work without teacher permission; conspiring (verbal, text, etc.) with others to cheat, plagiarize, fabricate, etc.
* **fabrication**: intentionally misrepresenting and/or falsifying information of any type (names, data, forged signatures, etc); providing misleading information
* **facilitation of academic dishonesty**: providing help to another student (verbal, written, etc.) that has not been approved by the teacher to cheat/fabricate/etc.
* **improper use of technology**: using technology (phones, watches, calculator, iPads, Google, etc.) to facilitate cheating, fabrication, plagiarism, etc.
* **plagiarism**: using information from another person/source without properly giving credit to the original person/source

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| **Infraction Type** | **Infraction Example (but not limited to)** | **Acceptable Actions** |
| Cheating | Copying another student’s homework for a grade | Copying notes from another student when absent after teacher instructed to do so |
| Collusion | After a teacher assigned an individual assignment containing 5 discussion questions, 5 students divide the questions up to complete and then all 5 submit the same responses for individual grades | A group of 5 students completing 5 discussion questions together in class after teacher instructed to complete in groups |
| Facilitation of Academic Dishonesty | Rewriting an entire paragraph for another student to submit | Providing revision marks for a student to then make corrections  |
| Improper Use of Technology | Sending a text with answers from a quiz taken earlier in the day; searching the internet for answer keys/guides | Sending a text telling your friends the quiz was hard (and no more) |
| Plagiarism | Copying part of your paper directly from an essay from the Internet | Using a direct quote from that essay and providing a proper citation for that source |

Honor Code Violation Consequences:

**1st Violation:**

* parental contact
* a grade of zero with no attempt to redo/retake
* honors violation submitted and kept on file

**2nd Violation (honors/AP/IB level classes begin here with their first violation):**

* ALL of the above and
* loss of privileges (removal/ineligibility) including but not limited to honor society membership, SGA, teacher assistant, etc. for 12 months after the infraction
* notification to the Honor Code Committee
* student conference

**3rd Violation and subsequent violations:**

* ALL of the above and
* loss of privileges (removal/ineligibility) including but not limited to honor society membership, SGA, teacher assistant, etc. for the remainder of his/her high school career
* meeting with the Honor Code Committee to determine further alternative discipline procedures as outlined in Shelby County Schools Code of Conduct

REQUIREMENTS FOR ADMISSION INTO HONORS/AP COURSES

* Student must earn a 93 or higher in their prior standard-level class or an 80 or higher in their prior honors-level class for the subject in which they are requesting honors/AP admission.
* Students must have scored in the 75th percentile in the subject area for which they are applying (Reading, Math, Science) on the most recently available Explore, PLAN, PSAT or ACT test. The NWEA MAP score in reading will be used for English, Social Studies, and Science.
* Students must have satisfactory or above conduct grades.
* Students may not have more than 15 combined absences and/or tardies.
* To remain in honors/AP classes in subsequent school years, students must maintain an average of 80 or above in the subject per semester.
* Final determination is contingent upon a review of the final report card.
* Students desiring to transition from a 9th grade standard class to a 10th grade honors class must meet the same initial requirements. Students may not transition from standard to honors after two years in standard level.
* Students who sign up for honors/AP level classes and meet the approval requirements but fail to complete the required summer work will not be dropped from the class. These students will receive a 0 (zero) for the summer work. Qualified students who are transferring into GHS and want to take honors/AP courses will have two weeks to complete the summer work penalty free.
* AP test fee are due at the start of the school year.